

**SAMPLE LETTER FOR GROUPS OF
MORE THAN 3000 PERSONS
MORE THAN 25 MILES FROM AN AFCU BRANCH**

Date

AFCU Membership Development Coordinator
Arkansas Federal Credit Union
P.O. Box 9
Jacksonville, AR 72078-0009

Dear AFCU:

(Company name) is very interested in the services offered by Arkansas Federal Credit Union. The ownership and management of **(Company name)** see this as an opportunity to improve the quality of the benefits for our employees.

We have **(number of employees)** employees with our company and we have the following locations: **(list company location addresses)** and our annual payroll is approximately **(amount in dollars)**.

Our headquarters is **(number of miles)** miles from the nearest branch of Arkansas Federal Credit Union. We do not see this distance as a problem for our employees as they are accustomed to traveling to the central Arkansas area for services not available in our community such as shopping, medical services, and entertainment.

The formation of a separate credit union by **(Company name)** is not feasible for the following reasons: *(Please choose as many of the following reasons for not forming your own credit union as feasible for your situation and write them into the paragraph format of this letter. It is encouraged that you give as much detail as possible as to the reasons why the formation of a separate credit union is not feasible. Also, it is acceptable to adapt any of the choices given or to write your own reasons.)*

- we do not have a sufficient number of individuals who would volunteer on credit union committees
- we do not sufficient physical space to accommodate a credit union in any of our locations
- we do not have the resources to build credit union space
- we do not have individuals on staff with credit union financial experience or knowledge

If you have further information, please not do hesitate to contact me.

Sincerely,

(Your Company's Representative)