

**SAMPLE LETTER FOR GROUPS OF
MORE THAN 3000 PERSONS
WITHIN 25 MILES OF AN AFCU BRANCH**

Date

AFCU Membership Development Coordinator
Arkansas Federal Credit Union
P.O. Box 9
Jacksonville, AR 72078-0009

Dear AFCU:

(Company name) is very interested in the services offered by Arkansas Federal Credit Union. The ownership and management of **(Company name)** see this as an opportunity to improve the quality of the benefits for our employees.

We have **(number of employees)** employees with our company and we have the following locations: **(list company location addresses)** and our annual payroll is approximately **(amount in dollars)**. Our headquarters is **(number of miles)** miles from the nearest branch of Arkansas Federal Credit Union.

The formation of a separate credit union by **(Company name)** is not feasible for the following reasons: *(Please choose as many of the following reasons for not forming your own credit union as feasible for your situation and write them into the paragraph format of this letter. It is encouraged that you give as much detail as possible as to the reasons why the formation of a separate credit union is not feasible. Also, it is acceptable to adapt any of the choices given or to write your own reasons.)*

- we do not have a sufficient number of individuals who would volunteer on credit union committees
- we do not sufficient physical space to accommodate a credit union in any of our locations
- we do not have the resources to build credit union space
- we do not have individuals on staff with credit union financial experience or knowledge

If you have further information, please do not hesitate to contact me.

Sincerely,

(Your company representative)